



# City of Willows

## Statement of Responsibility for Temporary Placement of Political Signs

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

Dear Candidate:

This letter serves as a reminder about the placement of political signs within the City of Willows. These signs are regulated under Section 18.125.250 and 18.125.040(5) of the City of Willows Municipal Code (WMC) and Section 5405.3(b) of the California Business and Professions Code (BPC).

WMC Section 18.125.250 (Posting banners, handbills, etc.) states:

***It shall be unlawful for any person to paste, paint, nail, tack or otherwise fasten any card, banner, handbill, poster, or advertisement or notice of any kind, or cause the same to be done upon any public property, or upon any other property without authorized consent of the owner or lessee of such property, within the City, except as otherwise provided in this Chapter, or as may be required or permitted by the Ordinances of the City or the laws of the state or of the United States.***

WMC Section 18.125.040(5) (Exempt Signs) states:

***(5) Temporary signs shall not exceed four (4) square feet total for each property in residential zones and sixteen (16) square feet total for each property in nonresidential zones, and subject to property owner's permission.***

BPC Section 5405.3(b) states:

***A temporary political sign is a sign which is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.***

We ask that Candidates please pass this information along to persons who may be assisting in their campaign to avoid confusion or non-compliance to the regulations that are in place. If you have additional questions regarding the placement of temporary political signs, please do not hesitate to contact City Hall.

In an attempt for the City to better monitor the activities of political signs, we ask that you please complete and return the attached form to our office. We wish you the best in your campaign.



# City of Willows

## Statement of Responsibility for Temporary Placement of Political Signs

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

**Election Date:**

(Please Circle)

June

November

Other

Name of Candidate:

Office Sought or Proposition  
number:

Number of Signs to be placed:

Responsible Party's Name for  
placement/removal of the  
signs:

Address:

Phone:

The undersigned agrees to abide by Sections 18.125.250 & 18.125.040(5) of the City of Willows Municipal Code and accepts responsibility for the removal of all temporary political signs placed in respect to the above candidate (or proposition) in accordance with Section 5405.3(b) of the Business and Professions Code. Additionally, it is acknowledged and agreed that the City of Willows Public Works Department or Code Enforcement Division may remove any signs which are not in compliance with the City Municipal Code, improperly placed or not removed within ten days following the election and that the undersigned hereby agrees to reimburse the City for any costs incurred for their removal, pursuant to Section 5405.3(d) of the Business and Professions Code.

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date

Mail Statement of Responsibility to:

City of Willows  
Attn: Tara Rustenhoven, Deputy City Clerk  
201 N. Lassen Street  
Willows, CA 95988